



Coach Checklist - Camp

Pre-Camp

- Review Staffing and Groups
- Make sure you are part of the whatsapp chat
- Review all your equipment needs for camp

Camp Set Up

- Pre-Camp Meeting
- Make sure you know responsibility for before care and sign in
- Review before care, aftercare procedure
- Review bathrooms
- Review cafeteria, eating plan
- Review anyone who has any emergency issues
- See where your breaks are during the day, expectations for lunch

Camp Day

AM

- Review attendance and ask everyones name
- Put attendance on WhatsApp and Write the name on the Star Name-Tag
- Review camp rules and action plans - run camp warm up games
- Introduce 5-Star Development system and set goals for your group
- Run Lesson 1
- Snack Time - ensure all campers get snacks and allergies are addressed
- Run Lesson 2
- Ensure campers help clean up
- Bring Half-Day campers for sign out
- Bring Full Day campers for lunch

Lunch

- Ensure your children are sitting down and have received lunch

PM Review attendance

- Put attendance on WhatsApp for anyone joining PM
- Review camp rules and action plans
- Introduce 5-Star Development system
- Run Lesson 3
- Snack Time - ensure all campers get snacks and allergies are addressed
- Run Lesson 4
- Ensure campers help clean up
- Bring Half-Day campers for sign out
- Bring Full Day campers for lunch

End of Week

- Give 5-Star Map to campers
- Talk to parents
- Tell parents about the next program and ensure your camper can continue their progress